

Cannon Park Primary School

Encouraging Excellence



Code of Conduct for Parents and Visitors

<i>Review Programme:</i>	
Policy Review Date	November 2026
Date of Next Review	November 2028
Reviewed by	Head Teacher and Business Manager
Head Teacher	Tom Ray
Chair of Governors	John Teago

Statement of Principles

Cannon Park Primary School encourages close links with parents and the community. It believes that pupils benefit when the relationship between home and school is a positive one.

Our School Values are at the core of all that we do and are values that we expect parents and visitors to adhere to: Teamwork, Respect, Integrity, Enjoyment and Discipline.

Teamwork	Together everyone achieves more.
Respect	Treating others how you would like to be treated. - o Treat all adults on the school site with respect and show this through your speech and behaviour. - o Do not use loud/offensive language or swear at any members of staff. - o Do not use or threaten physical force against any adult or child on the school site. - o Do not approach other children or parents to resolve issues that have occurred in school. - o Always be a good role model to your child.
Integrity	Doing the right thing even when no one is looking. - o Approach the school to resolve any difficulties in a peaceful way. - o Act in the best interests of the children and the whole school community.
Enjoyment	Having fun, but not at the expense of others.
Discipline	Doing what need to be done, even when you don't feel like doing it.

The vast majority of parents, carers and others visiting our school are keen to work with us and are supportive of the school. However, on rare occasions when a negative attitude towards the school is expressed, this can result in aggression, verbal and or physical abuse towards members of school staff or the wider school community.

Cannon Park Primary School expects and requires its members of staff to behave professionally in these difficult situations and attempts to defuse the situation where possible, seeking the involvement as appropriate of other colleagues. However, all members of staff have the right to work without fear of violence and abuse, and the right, in an extreme case, of appropriate self-defence.

We expect parents and other visitors to behave in a reasonable way towards members of school staff following our school values as guidelines. This policy outlines the steps that will be taken where behaviour is unacceptable. Types of behaviour that are considered serious and unacceptable and will not be tolerated:

- o Shouting at members of the school staff and school community, either in person or over the telephone;

- o Physically intimidating a member of staff or a member of the school community, e.g. standing very close to her/him;
- o The use of aggressive hand gestures;
- o Threatening behaviour;
- o Shaking or holding a fist towards another person;
- o Swearing;
- o Pushing;
- o Hitting, e.g. slapping, punching and kicking;
- o Spitting;
- o Breaching the school's security procedures.

This is not an exhaustive list but seeks to provide illustrations of such behaviour.

Unacceptable behaviour may result in the Local Authority and the police being informed of the incident.

Procedure to be Followed

If a parent/carer behaves unacceptably towards a member of the school community, the Head Teacher or appropriate senior staff will seek to resolve the situation through discussion and mediation. If necessary, the school's complaints procedure should be followed. Where all procedures have been exhausted, and aggression or intimidation continue, or where there is an extreme act of violence, a parent or carer may be banned by the Head Teacher from the school premises for a period of time, subject to review.

In imposing a ban, the following steps will be taken;

- o The parent/carer will be informed, in writing, that she/he is banned from the premises, subject to review, and what will happen if the ban is breached, e.g. that police involvement or an injunction application may follow;
- o Where an assault has led to a ban, a statement indicating that the matter has been reported to the local authority and the police will be included;
- o The Chair of Governors/LA will be informed of the ban;
- o Where appropriate, arrangements for pupils being delivered to, and collected from the school gate will be clarified.

Coventry Police – Sergeant Kim Keating

'Schools have a code of conduct policy for adults coming onto school site, and the vast majority will be unaware of this or why it is in place thankfully.

However, incidents that happen outside of school and in local communities will sometimes be brought into a school playground in front of young children, exposing them to language and behaviour they should never understand. It can be a very frightening experience for them. This behaviour is totally unacceptable and if matters play out in a school setting the

police will take action against those involved. Any tensions or incidents outside of school should be reported to officers using 101 or 999 and it can be dealt with appropriately.

If an incident should happen in the playground, and if the School Headteacher has already spoken to a parent before about behaviour on site, then my staff have opened up the following options to them.

The first step will be a Community Protection Warning that can in effect ban anyone from the school site and put restrictions on their involvement with the school, and this will last for 3 months. This will affect who can and can't drop or collect children from school and put strain on your arrangements.

If this is unheeded and behaviour continues and the Community Protection Warning (CPW) is breached, it will result in a Community Protection Notice being issued, this carries a power of arrest, and you will be sent to Magistrates Court where a fine or community sentence will be passed. This will be enforced and it will be followed up. Any mistreatment of school staff or other students for whatever reason will not be tolerated.

I would also remind you that verbal and physical abuse can also be prosecuted by other legal options.

Respect and fairness to school staff and the school environment is essential.

This will hopefully be a last resort in most cases, but if you persist and continue any behaviour in school over a period of time that affects the learning of students, or workplace safety and comfort of staff, we will take action.'

Conclusion

The Local Authority itself may take action where behaviour is unacceptable or there are serious breaches of our home-school Code of Conduct or Health and Safety Legislation. In implementing this policy, the school will, as appropriate, seek advice from the Local Authority's education, health and safety and legal departments, to ensure fairness and consistency.