



Cannon Park Primary School



Early Years Foundation Stage

Information Booklet

Welcome

Welcome to Cannon Park Primary School. Starting school marks a new and exciting stage of life for both you and your child. We are very much looking forward to you joining the 'Cannon Park School Community' and our top priority is to make your child's first experience of school happy, positive, and fun.

This booklet is intended to inform you about our Foundation Stage and give you some additional information to help ensure your child settles happily into their new environment.

At Cannon Park, we encourage excellence and enjoyment by being our best and caring for all in a safe environment every day!

Our Aims:

- ❖ To provide a stimulating, secure and safe environment in which young children can blossom and grow.
- ❖ To provide opportunities through play that encourages children to develop emotionally, socially, intellectually, and physically.
- ❖ To promote good standards of behaviour and interaction with other children and adults.
- ❖ To provide a joy-filled curriculum firmly based on active, multi-sensory learning to meet the needs of the individual child, that builds upon what the child has already learned.
- ❖ To develop and maintain good partnerships with parents and carers.
- ❖ To enable each child to develop as a happy, confident, and independent learner with a well-developed sense of self-worth, responsibility, and community.

Our School Values:

Teamwork Respect Integrity Enjoyment Discipline

Teamwork	Together everyone achieves more.
Respect	Treating others how you wish to be treated.
Integrity	Doing the right thing even when no one is looking.
Enjoyment	Having fun but not at the expense of others
Discipline	Doing what needs to be done even when you don't feel like doing it.



Transition to Reception

For children that have attended a nursery setting, transition to school is a natural progression and is one most children are excited and ready for. To help prepare them we invite all children into school for a taster session during the summer term, where they get to explore the classroom, play and get to know their teacher, Miss Swain. Also, we invite parents to a welcome meeting, where we put on a school tour and a talk, to help support you with the induction. This is the perfect opportunity to ask questions, to share any information pertinent to your child and meet other parents.

The nursery that your child has attended is responsible for sharing your child's progress and it is helpful if you could ask them to transfer your child's learning profiles to us, to help us get to know your child before they start.



Starting school is a big step for a young child. There is a new environment to become familiar with, new routines to learn and lots of new adults and children to meet. It can be quite an overwhelming experience! To help your child to develop a sense of belonging and confidence during their initial school experience, we will be introducing them into

school in small groups through a part-time induction period, extending this to staying for lunch, before then staying for the whole day.

This settling period allows children to gently get used to the routine of school in small familiar groups, and does reduce any anxiety they might have. Although parting from your child may be hard, most children settle quickly, and we will call you if they remain upset.

The settling in period only lasts for the first week and then the children are in school together. More information on the induction timings can be found in your letter.

The Foundation Stage Curriculum

Throughout your child's time in Reception, they will be following the curriculum for the Early Years Foundation Stage, working towards the Early Learning Goals by the end of the Reception Year. The curriculum outlines standards for learning and development for all children and is organised into seven areas of learning:

- *Communication and Language*
- *Personal Social and Emotional Development*
- *Physical Development*
- *Literacy*
- *Maths*
- *Understanding the World*
- *Expressive Arts and Design*

We teach the Early Years Curriculum through an enquiry centred approach. Each theme covers the seven areas of the curriculum and exploits opportunities for exciting learning. More information can be found on our school website.

We strongly believe that play is central to a young child's learning and development. It encourages communication, co-operation, understanding, friendship and self-motivation and enables children to develop thinking and creative skills.

The children can choose their activities and whom they play with, through the indoor and outdoor environments. Throughout the day, they will complete independent and collaborative learning tasks, work with adults, and take part in daily phonics and mathematics sessions.

The classroom is set out each day with a variety of activities to stimulate learning such as small construction, mark-making tools and materials, messy play activities, imaginative



play, sand, investigative activities, puzzles, books, and roleplay areas. The outside area is open all year round, in all types of weather, and offers skills for science maths, collaboration, wellbeing, and physical development.

The children can choose to go outside at regular times throughout the day and have free access to all areas. They will be encouraged to be as independent as possible and adults will be on hand to support the children in their play and learning and to lead specific activities, inside and out.



The Early Years Key Skills

Throughout the year children will develop and learn these skills to meet the seventeen Early Learning Goals.

Personal, Social and Emotional development	Communication and Language	Physical Development
<p>Making Relationships:</p> <ul style="list-style-type: none"> Plays cooperatively Take turns Show sensitivity to others Forms positive relationships Initiates conversations Resolves conflict <p>Self Confidence and Self Awareness:</p> <ul style="list-style-type: none"> Talks about their ideas Are resourceful Talks about wants, likes and needs Speaks in a range of situations Asks for support <p>Managing Feelings and behaviours:</p> <ul style="list-style-type: none"> Talks about feelings Talks about behaviour Describes bad behaviour Works as part of group Follows rules Adapts behaviour Accept routine changes Shows patience 	<p>Listening and Attention:</p> <ul style="list-style-type: none"> Ignores distraction Listens attentively Makes relevant comments Gives attention to others Ask questions <p>Understanding:</p> <ul style="list-style-type: none"> Follows instructions Answers 'how' & 'why' questions <p>Speaking:</p> <ul style="list-style-type: none"> Talks with fluency & coherence Uses appropriate tense Describes ideas & experiences 	<p>Moving and Handling:</p> <ul style="list-style-type: none"> Shows good coordination Moves with confidence Negotiates space Handles equipment safely with control Can hop & skip to music Uses correct pencil grip to form recognisable letters <p>Health and Self-care</p> <ul style="list-style-type: none"> Understands the importance of exercise and eating healthily Talks about ways to keep safe Dresses independently Fastens clothes Washes independently Goes to the toilet independently

Literacy	Mathematics	Understanding of the World	Expressive Arts and Design
<p>Reading:</p> <ul style="list-style-type: none"> • Describes main events in stories • Reads simple sentences • Reads their work back to others • Uses phonic knowledge to decode words • Reads common irregular words on sight <p>Writing:</p> <ul style="list-style-type: none"> • Writes simple sentences • Writes captions and labels • Spells words in phonetically plausible ways • Spells common words correctly • Write simple stories with a beginning, middle and end parts 	<p>Number:</p> <ul style="list-style-type: none"> • Counts reliably with numbers from 1-20 • Counts on and back • Places numbers in order • Represents numbers • Adds and subtracts • Estimates and checks • Counts in 2s 5s 10s • Solves problems • Splits a group in half • Shares equally <p>Shape, Space and Measure:</p> <ul style="list-style-type: none"> • Uses measurements • Compares and orders objects • Recognises and creates patterns • Describes objects and shapes 	<p>People and Communities:</p> <ul style="list-style-type: none"> • Talks about past & present events • Shows sensitivity to the likes and dislikes of others • Knows some similarities and difference between themselves and others • Talks about their family • Knows some traditions <p>The World:</p> <ul style="list-style-type: none"> • Describes familiar places • Observes and describes environments • Talks about features of plants and animals • Know ways in which people protect living things and environments • Describe materials, their properties and uses • Carry out fair tests • Make simple conclusions <p>Technology:</p> <ul style="list-style-type: none"> • Recognise the uses of everyday technology • Use simple programs and applications for a purpose • Logs on 	<p>Exploring & Using Media & Materials:</p> <ul style="list-style-type: none"> • Sing known & original songs • Make music • Dance • Use tools and materials safely • Combine materials and media • Extend and adapt ideas <p>Being Imaginative:</p> <ul style="list-style-type: none"> • Use materials and media imaginatively • Discuss ideas and processes • Talk about the work of others • Represent their ideas, thoughts and feelings

Tips for Starting School

As parents, you play a **vital role** in the education of your child and it is very important that parents and teachers work together in developing an effective partnership. As the time for school approaches, there are many ways in which you can help prepare your child. Here are a few suggestions on encouraging a happy attitude to this new adventure:

Independence - Help your child do things for themselves

- Encourage your child to choose their clothes and dress themselves
- Help your child to look after their belongings and tidy up after themselves
- Teach your child to use the toilet, wash his/her hands, and use cutlery
- Teach them to recognise their name
- Teach them to write their first name using a capital and lowercase letters
- Teach them to put on wellingtons, shoes and do up coats
- Allow your child plenty of thinking time to form and answer questions; don't talk for them when someone asks a question
- Teach your child to blow their nose

Routines - Develop a good routine before September to help prepare for school

- Give them fun tasks to do around home like dusting or pairing socks each week
- Get your child used to having some time away from you during the day, if not at a preschool full time.
- Establish positive nighttime routines with a bedtime story (4-year-olds require 10-12 hrs sleep each night)
- Make sure they have unrushed mornings as they will be very tired and anxious during their first few weeks at school

Sharing - Taking turns is important

- Teach your child to share their belongings with others
- Encourage good manners and teach your child to use 'please' and 'thank you'
- Teach your child to win and lose graciously

Over the summer try to give your child as many varied experiences as possible:

- Drawing, painting, cooking, singing, making models, playing games, gardening, chores, jigsaws etc
- Get them used to pencils, crayons, chalks, paints, scissors, and playdough.
- Share stories, books and rhymes.
- Count everything and share things out
- Visit parks and go for nature walks



Above all be positive about starting school and hide your own fears or worries.

Miss Swain's Top Tip:

Encourage lots of talks when out and about, using full sentences, and answering questions about things you notice.

"A language-rich environment is key to children's early learning and ability to make sense of the widening world around them."

Book Bags

All children will require a book bag to keep their artwork, letters, and books flat, safe, and dry. In Reception, the children will have weekly reading books to share with you and a reading diary for adults to write in and make comments about reading progress. Please take care of these books and return to school daily, to allow staff to read with your child.



Parental Involvement

At Cannon Park Primary we encourage parents to be active participants in school life and have many events, and activities to be involved in throughout the year. It is a great way to see how the children develop and learn in Reception.

How we will communicate with you

- Face to face – before and after school
- School Website
- Newsletters
- My Child at School app

- Parents evenings
- End of year reports

We have two parents evenings a year to discuss overall progress, as well as a written report in the summer term.



We appreciate this is a big step in your child's life and keeping you informed and answering your questions is key.

Donations

This year we would like to ask parents to make a voluntary contribution of **£1** during the first week of each half term to enable us to provide additional resources and extra activities for the children. If you could support us with this, we would be incredibly grateful as it would help towards resourcing the learning experiences.

We have a permanent 'workshop' in the classroom and would appreciate regular 'junk modelling' being donated, such as tubes, pots, egg and cereal boxes, etc



Personal Information

It is vital that your contact information is accurate so that school can get in touch, whether for an emergency or for if your child becomes unwell. Please let Miss Tremain, the admin officer, or Mr Wood, the school business manager, know in the office immediately if your contact details change.

Medical

Medical conditions and serious allergies relating to your child must be shared with the school. If your child is asthmatic and requires an inhaler or EpiPen, please inform us, as you will need to complete a care plan on how and when to administer these. We will keep the medication and care plan safe in school and inform relevant staff. Please let us know if your child develops any new allergies or health problems as soon as possible.

Please note we can only administer medication prescribed by a doctor and only after you complete a form from the office detailing this. Please come to school office should you require this.



Uniform

Uniforms can be bought from:

Andy Blair Sports and Schoolwear (Part of the Clive Mark Group)

90 Barkers Butts Lane,
Coundon,
Coventry CV6 1DY

Tel: 02476 598080



We ask that children wear:

- Grey or black trousers or a skirt/dress
- White polo shirt (*no shirts unless your child can do and undo buttons*)
- Red jumper or cardigan, with the school logo
- Black school shoes (*no trainers*)
- Bookbag
- Puddle suit and wellies for outdoor learning

School PE Kit:

- PE red hoodie with the school logo
- White tshirt and black shorts/joggers
- Black pumps or plain back trainers

We do not permit large bows or hair accessories, apart from school appropriate clips and bands.

Physical activity is a big part of our curriculum and we take part in one morning of PE – the day will be confirmed in September. On PE days, children must come into school wearing their school PE kit. **Children must not wear earrings or jewellery on PE days.**



Start of Day

Reception doors open at 8.45am and close at 8.55am. To reduce anxiety and congestion during this time we ask that you send your child into the building independently and that they wave goodbye from the classroom door. A member of staff will be on hand to help support the children. We attach a great deal of importance to punctuality as children respond very positively to routine. First thing in the morning is a lovely time to chat and share news with friends and staff and plays an important role in establishing early friendships.

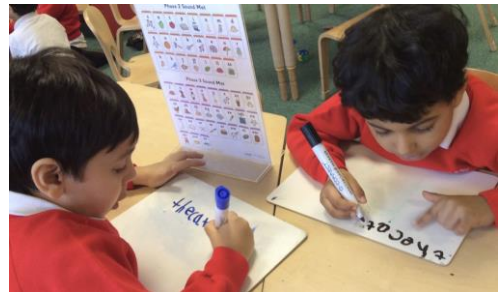
If children arrive after 8:55, when the doors and gates close, they must enter the school through the main office and be signed in as late.

Food and Drink

You can choose whether your child has a free school meal provided by our brilliant catering team, Aspens, or you may prefer to send in a packed lunch from home. If so, it should be in a plastic box with your child's full name clearly marked on the outside, and **must not contain nuts**. Ice packs or frozen yogurts can be used to help keep food chilled. We **cannot** heat food up.

A piece of fruit is provided each day for your child so they do not need to bring in extra snacks. Milk will also be provided daily to children under five. If after their fifth birthday you would still like them to receive milk you will have to pay our milk provider directly (speak to Miss Swain for details).

Every child needs a named drinks bottle for the classroom that they can sip at whenever they get thirsty, as school is thirsty work! Bottles designed for quick sips are much more manageable than those with separate cups, or twisting lids. **Water only please, no sugary/fizzy drinks allowed.**



End of Day

Children will line up at the door and once the bell rings at 3.25pm they will be released into your care. Please leave plenty of space for the children to leave safely and stand visibly on the playground, so we can identify you. We can only release children to named individuals, so if someone different is collecting your child please The school admin office know. We have a duty of care and will not allow children to leave with adults we are not expecting. All children must be collected by 3:35pm.

If occasionally, unavoidable circumstances mean that you are going to be late then please telephone the office so that we can reassure your child and make arrangements for them until you arrive. Contact the School Office: **02476 414683**.

We have a First Aid Book in which we record any injuries your child has, only where treatment is given. If your child receives a bump or graze we will ask you to sign the book at the end of the day.

Wrap Around Care

Energise Club runs before school and after school. More information can be found on our school website.

Absence and Lateness

We are committed to ensuring that each of our children gets the best possible start in life. One way we can do this is by ensuring regular school attendance. **We expect all children to have 96%+ attendance.**

Evidence shows that children who attend school regularly are more successful, not only in school but in all areas of life. They learn better. They make friends. They are happier. They have a brighter future. Missing school means missing out!

Did You Know?

- For every day of school missed by a pupil, it will reduce their attendance by 0.5%
- By the time a pupil is at 85% attendance, they have missed 6 weeks or half a term of schooling
- Being 15 minutes late each day is the same as missing two weeks of school over the year
- A child is classed as being 'persistently absent' if their attendance drops below 90%. Should your child be at risk of being persistently absent, the school will inform you by letter.

Money

Please note we are a 'cash free school'.

However, there may be times when money needs to be brought into school in which case the money must be handed in, **by the child in a named envelope.**



What if my child is ill?

We do recognise that children do get ill from time to time. If this is the case please contact **Miss Tremain**, our administration officer, as soon as possible on the first day of absence. We do have an answerphone if you choose to ring out of office hours.

Telephone: 02476 414683

Email: admin@cannonpark.coventry.sch.uk

If you have not contacted school by the end of registration it is school policy to contact parents by phone to ensure that their child is safe. As you can imagine this can take up valuable time and our office staff are very grateful to all parents who inform the school in good time.

If your child has been sick or has suffered from a stomach upset please do not return your child to school until they have been clear for **48 HOURS**. This is a school policy and has been most effective in cutting down the spread to others.

Like all schools, we occasionally have outbreaks of head lice/nits and threadworms and will inform you as soon as it is reported to us. Your child should still attend school and parents are expected to treat the outbreak on their child.

Outdoor Learning:

As we go outside in all weather children will require **wellingtons, a warm coat and gloves**, and a **waterproof puddle suit**. Nothing too special though please as it is likely to get muddy and wet.

Please remember to **clearly name all clothing**. School jumpers and coats are expensive and often get muddled up. An unnamed jumper may be lost forever!



Behaviour

Cannon Park Primary School has high expectations for behaviour. Children follow our school values of teamwork, respect, integrity, enjoyment and discipline every day.

During their first year in school, your child will continue to develop their social skills. Making and establishing friendships and realising that you cannot always do things the way you want is an ongoing learning experience for young children. Developing social and emotional skills is a key part of our curriculum.

It takes time to learn to compromise and listen to others and to share and adapt play. Your child will encounter lots of other little personalities, who like them, will be learning how to be a friend and how to develop self-control and empathy. At school, we will be supporting your child in talking through and finding solutions to any problems they may encounter, as negotiating and turn-taking are skills they will need for the rest of their lives.

Talking through any niggles your child has and helping them learn to look at a situation from another perspective will help them to work out what and who makes a good friend.

Remember to unpick and question what children tell you, it might not always be accurate, as they often see it purely from their emotional perspective, and there are always two sides to every encounter.

Remember they are four years old and will use words associated with the adult world, and any leading questions from you, may give an

answer they think you might want to hear, rather than the actual truth. In our experience 'a punch', can often mean they were bumped accidentally.

If there are ongoing challenges with a child's behaviour, we will inform you and invite you in for a chat, to help and offer support.

If you have any questions, queries or worries, be they general or particular to your child, now or in the future, please do not hesitate to speak to a member of the staff. We are always happy to help.



Meet the EYFS Team

Miss Swain
Teacher



Miss Roberts
Teaching Assistant

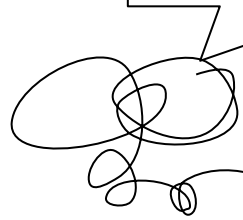


We have many exciting things planned for the children each day but some activities will mean the children and ourselves might get a little messy! When your child comes home a little dishevelled, look deeper... Your child has been developing their skills, and most of all has had a fun and engaging day!

I was using my imagination and collaborating with friends in the mud kitchen.



This was made with a pen when I was practising my mark making skills.



I'm a little wet because I was learning science and maths in the water tray.

Remember children don't always answer specific questions on cue! At the end of a school day they may not regale you with a detailed account of everything they have done. Don't be surprised if the answer to 'What did you do today?' is "Nothing!" It can be a long day for very young children and we can assure you they will have been very busy being playful. After a rest they will probably be more willing to talk and share their experiences.

Contact Information

Cannon Park Primary School
Bransford Avenue
Coventry,
West Midlands,
CV4 7PS

Telephone: 02476 414683

Email: admin@cannonpark.coventry.sch.uk

Headteacher: Mr Tom Ray
School Business Manager: Mr Craig Wood
Admin Team: Miss Jan Tremain & Mr Craig Wood
Early Years Teacher: Miss Nicola Swain
SENDCo: Mr Stephen Kelley
Learning Mentor: Mrs Tracy Smith

Mission Statement

At Cannon Park we
Encourage Excellence and Enjoyment by:
Being our BEST
CARING for ALL
In a SAFE environment.....everyday!

